

## COURSE DESCRIPTION

**<Teacher's name> - <Course name>**

<day> <time> <start/stop dates or "Continuous">

<media supported> - <type of student: child/teen/adult>

<Teacher's website, if any>

**<insert your photo here>**

**<insert your artwork image here>**

<name of artwork, date created>

<insert a paragraph describing what the student will learn, including the techniques that you will emphasize>

***Course Objectives:***

<insert a paragraph describing course objectives, that is, what the student will achieve by the end of the course>

***Approach:***

<insert a paragraph describing your teaching technique>

***About the Instructor:***

<insert a paragraph with the most relevant parts of your bio>

*The purpose of the above template is to guide you in creating a document that the Guild can use to promote your course to prospective students. It standardizes the way the Guild presents your course and ensure that your description will contain information that is useful for students trying to pick a course that best meets their needs.*

*Your completed description will be available in printed form in the Guild office, and it will be viewable on the Guild website when someone clicks on your name under the Art Classes tab.*

*Your course description should not exceed one page. In addition to the artwork image that you provide at the top of the page, we will continue to display the images you already have posted on your Art Classes detail page on the website.*

*Note: The images you supply should be high-resolution JPEG images, that is, images that are 300 dpi or which display at 7" on their longest side. High-quality prints will be accepted if you are unable to provide JPEG images, but image quality and color accuracy are likely to suffer, and production of your Course Description may be delayed until someone is available to convert your image to a suitable electronic format. Note:*

**Return this form to [publicity@guildofcreativeart.com](mailto:publicity@guildofcreativeart.com)  
Images must be sent separately to [guildofcreativeart@verizon.net](mailto:guildofcreativeart@verizon.net).**